



For Profit - \$250/booth \_\_\_\_\_  
Not-for-Profit - \$150/booth \_\_\_\_\_  
Not-for-Profit must include Federal  
Tax ID: \_\_\_\_\_

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## 2017 INTERNATIONAL BAZAAR

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Thank you for your interest in the ETHNIC EXPO '17 International Bazaar. This year Ethnic Expo will be held on October 13th and 14th, 2017 (Friday through Saturday).

Please read the enclosed information, complete enclosed forms and return them to **Ethnic Expo, 123 Washington Street, Columbus, IN 47201** or [acrimmins@columbus.in.gov](mailto:acrimmins@columbus.in.gov) by **August 31<sup>st</sup>**.

**PLEASE DO NOT INCLUDE PAYMENT AT THIS TIME. Our Exhibits Committee will review all applications and notifications will be sent by September 8<sup>th</sup> or sooner.**

**ETHNIC EXPO** is an exciting festival. Last year we had thousands of wonderful people join us for a successful weekend of culture, food and entertainment. ETHNIC EXPO will begin Friday, October 13th at 11:00 am and end Saturday evening, October 14<sup>th</sup> sometime after the fireworks display. We are certain this will allow you a very profitable weekend! Food booths will be open from Friday at 11:00 a.m. through Saturday evening, as well.

As you know, Ethnic Expo has established itself as having an outstanding festival for both vendors and attendees alike. Many people attending always comment on the authenticity of the entire event. ***I would like to emphasize that the items sold in your booths must be authentic and made in the country you represent.***

**Booth space will be assigned at the discretion of the Exhibits Committee.** Please return your application, indemnification agreement and merchandise list.

We require **all booths to be set-up by 10:30 a.m. Friday morning, October 13th.** At the request of our Public Safety personnel, **vendors may only extend three feet (3') into the street.** EXPO '17 will again feature fireworks on Saturday evening! You may continue your sales during the fireworks display.

It is important that at least one person in your booth be in complete native dress at all times and it is suggested that everyone working in your booth wear a visible article/articles to represent your respective country, i.e. hat, sash, scarf, suspenders, etc. Interaction with the crowd is also encouraged.

**Political, religious, or commercial displays and/or advertisements are not allowed.**

Our refund policy is as follows: Upon given written notice, a vendor may cancel or withdraw from Expo and may receive a full refund 30 days prior to the event OR until tents and/or other supplies have been ordered for which the City is responsible for payment. No refunds will be given after tents and/or other materials have been ordered.

**All rules included in your application as well as those mentioned above WILL be enforced. Failure to comply with these rules will result in a fine of \$50. If there is a second offense, you will be required to leave the festival immediately.**



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**2017 INTERNATIONAL BAZAAR – FOR PROFIT**

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We will judge booths based on best theme representation, creativity, and quality of display. The winner will receive 50% off next year's application fees.

Any complaints before, during, or after Ethnic Expo should be submitted to the Ethnic Expo Board by e-mail at [communitydevelopment@columbus.in.gov](mailto:communitydevelopment@columbus.in.gov) or by calling 812.376.2520.

Should you have any questions, please feel free to contact me at [acrimmins@columbus.in.gov](mailto:acrimmins@columbus.in.gov) or 812.376.2520.

I look forward to hearing from you!

Ali Crimmins  
Coordinator



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**2017 INTERNATIONAL BAZAAR – FOR PROFIT - VENDOR APPLICATION**

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Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

ETHNIC EXPO `17

October 13th and 14th, 2017

**Application deadline is July 3<sup>rd</sup>, 2017.**

I have read the rules and regulations governing the International Bazaar for ETHNIC EXPO `17 and agree to comply. PLEASE PRINT THE FOLLOWING INFORMATION.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Country Represented

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Resource Person (if different from contact)

\_\_\_\_\_  
Address, City, State, Zip Code

\_\_\_\_\_  
Resource Address, City, State, Zip Code

\_\_\_\_\_  
Area Code/Telephone Number

\_\_\_\_\_  
Resource Area Code/Telephone Number

\_\_\_\_\_  
E-Mail



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**2017 INTERNATIONAL BAZAAR – FOR PROFIT - MERCHANDISE LIST**

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Please submit a basic list of merchandise you intend to sell during ETHNIC EXPO. This information will be used by the Publicity Committee for the purpose of advertising and promotion.

Country you are representing \_\_\_\_\_

Items intended for sale are as follows: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Typical price range: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Return to Ethnic Expo, 123 Washington St., Columbus, IN 47201



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**2017 INTERNATIONAL BAZAAR – FOR PROFIT - INDEMNIFICATION AGREEMENT**

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**PLEASE READ THIS AGREEMENT BEFORE SIGNING**

The undersigned Vendor, its employees, agents and volunteers, hereby agree to hold harmless the City, its agents, employees, assigns and each of them from any loss, liability, damage or costs they may incur due to the presence of the undersigned in or upon the City's property, whether caused by the negligence of the City, its agents, employees, assigns or otherwise, arising from participation in the Ethnic Expo 2017 to be held in Columbus, Indiana, October 13<sup>th</sup> & 14<sup>th</sup>, 2017.

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Name of Organization (if applicable)

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Signature

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Name (printed)

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Address (printed)

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City, State, Zip Code

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Area Code and Telephone Number



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**2017 INTERNATIONAL BAZAAR – FOR PROFIT – FOR YOUR RECORDS**

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We Supply:

1. A 10' x 10' (**approximate size**) tent-covered space on pavement for each vendor fee paid with **two** six-foot tables and **two** chairs. You are welcome to bring more of your own tables and chairs for your booth.
2. One parking space per vendor. Please park in the reserved area.
3. A professionally prepared sign of the name of the country you represent.
4. Night lighting.
5. Advertising of various types.
6. Central trash containers.
8. Medic and Fire protection if needed.
9. A FUN AND PROFITABLE WEEKEND!!